

**Date** April 24, 2023

**AMENDING THE PROCEDURAL RULES OF THE DES MOINES CITY COUNCIL**

WHEREAS, the Mayor and City Council wish to conduct orderly and efficient meetings and to arrange its Agenda to promote such orderliness and efficiency; and,

WHEREAS, the Mayor and City Council intend to improve such order and efficiency by ensuring that the Mayor and Council are able to listen to speakers and to review other offered items at an appropriate time in conducting Council’s business; and

WHEREAS, the Council intends to make this change effective April 24, 2023; and

WHEREAS, amending the Procedural Rules of the Des Moines City Council is necessary to accomplish such objectives.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DES MOINES, IOWA:**

That the PROCEDURAL RULES OF DES MOINES CITY COUNCIL are hereby amended by amending the Rules to reflect the attached change in the conduct of City Council meetings commencing at the April 24, 2023 meeting upon adoption and approval of this amendment.

Moved by \_\_\_\_\_ to adopt.

Second by \_\_\_\_\_.

COUNCIL ACTION	YEAS	NAYS	PASS	ABSENT
COWNIE				
BOESEN				
VOSS				
GATTO				
SHEUMAKER				
MANDELBAUM				
WESTERGAARD				
TOTAL				

**CERTIFICATE**

I, Laura Baumgartner, City Clerk of said City hereby certify that at a meeting of the City Council of said City of Des Moines, held on the above date, among other proceedings the above was adopted.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal the day and year first above written.

MOTION CARRIED APPROVED

\_\_\_\_\_ Mayor

\_\_\_\_\_ City Clerk

Rule 16. Des Moines Residents, Property Owners and City Taxpayers Requests to Speak. Any City resident, property owner or taxpayer may request to speak on a regular Agenda by filing such request in writing with the City Clerk on or after the date ten days preceding a regular Council meeting but prior to 5:00 P.M. on the Tuesday preceding a regular Council meeting. Speakers may provide written materials to Council for review at the Council meeting, subject to Council's acceptance. Video and audio materials may not be played or otherwise utilized at or during the Council meeting. Such materials shall be provided to the City Clerk upon submitting the request required under this Rule 16 so that the Clerk may arrange for the City's Information Technology staff to scan any such materials for viruses or other issues. Once such materials are scanned and determined safe, Information Technology will then notify Council that the item(s) are available for Council to review at Council's convenience. All such speaker requests, up to a maximum of thirty items, shall be placed under a single item number, but last on the agenda, by lettered paragraph and limited collectively to no more than sixty minutes in duration. Each item shall receive up to two minutes time and shall not be recalculated or additional speakers recognized if the time used by any speaker is less than two minutes or the collective time for all speakers is less than sixty minutes. No other person may speak on any such item. Any requested item not included on the agenda due to the

collective time limit and maximum number of items specified herein being exceeded, shall, subject to such time limit and maximum number of items applied to each Agenda for a subsequent regular meeting, move in the same order received by the City Clerk to the Agenda for the next regular meeting or, as necessary, the Agenda for the next subsequent meeting(s), with any new timely requests added to the end of the list of pending speaker items in the order received. Any person may have no more than one speaker item request pending at a time and the City Clerk shall not accept a new request from a person that has a request pending.